

Business Office/Accounts Payable
(660) 785-4158
(660) 785-7520



McClain Hall 105
100 East Normal
Kirksville, MO 63501-4221

MISSOURI SALES AND USE TAX EXEMPTION CERTIFICATE

TO: Service Provider

This is to certify that _____ is a Truman State University employee traveling on University business, is entitled to reimbursement, in conformity with University travel regulations, for such expenses from the University, and is therefore exempt from payment of Missouri Sales and Use taxes, including local tax, on meals and lodging under Chapter 144, RSMO. Truman State University's sales tax exemption number is **10001824**.

Please include the name of Truman State University with the billing/invoice and retain a copy of this memo to substantiate that the sale was tax exempt.

Supervisor/Department

Date

Date(s) of Travel: _____

State of Missouri

EXEMPTION FROM MISSOURI SALES AND USE TAX ON PURCHASES

Issued to:

TRUMAN STATE UNIVERSITY
FRANKLIN & NORMAL STS
KIRKSVILLE MO 63501

Missouri Tax I.D.
Number: 10001824

Effective Date:
07/11/2002

Your application for sales/use tax exempt status has been approved pursuant to Section 144.030.2(20), RSMO. This letter is issued as documentation of your exempt status.

Purchases by your Organization are not subject to sales or use tax if within the conduct of your Organization's exempt functions and activities. When purchasing with this exemption, furnish all sellers or vendors a copy of this letter. This exemption may not be used by individuals making personal purchases.

A contractor may purchase and pay for construction materials exempt from sales tax when fulfilling a contract with your Organization only if your Organization issues a project exemption certificate and the contractor makes purchases in compliance with the provisions of Section 144.062, RSMO.

Sales by your Organization are subject to all applicable state and local sales taxes. If you engage in the business of selling tangible personal property or taxable services at retail, you must obtain a Missouri Retail Sales Tax License and collect and remit sales tax.

This is a continuing exemption subject to legislative changes and review by the Director of Revenue. If your Organization ceases to qualify as an exempt organization, this exemption will cease to be valid. This exemption is not assignable or transferable. It is an exemption from sales and use taxes only and is not an exemption from real or personal property tax.

Any alteration to this exemption letter renders it invalid.

If you have any questions regarding the use of this letter, please contact the Division of Taxation and Collection, P.O. Box 3300, Jefferson City, MO 65105-3300, Phone 573-751-2836.